

17 July 1964

TO WHOM IT MAY CONCERN

This is to introduce [redacted] who has been employed by the Central Intelligence Agency since 1957 and, for the past 2 1/2 years, a secretary on my immediate staff.

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I have known [redacted] on a close, daily, personal-contact basis and commend her without reservation. She has been entirely competent in all aspects of her assigned duties. Her technical abilities are outstanding. She has displayed initiative, dependability, loyalty, and willingness to assume responsibility. She was often required to work long hours, under pressure, six days a week, and did so cheerfully, without complaint. Her pleasant disposition and high sense of humor contributed greatly to the smooth functioning of the office.

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I regret that [redacted] is resigning from the Central Intelligence Agency and would welcome her as an employee at any time in the future.

/s/ Marshall S. Carter

Marshall S. Carter
Lieutenant General, USA
Deputy Director

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